

ONEIDA CHARTER TOWNSHIP PLANNING COMMISSION MEETING  
HELD NOVEMBER 7, 2023  
7:00 P.M.

MEMBERS PRESENT: CHAIRMAN KILGORE, MEMBERS GREEN, HAFNER, SCHROEDER, SCHERER, DEMBOWSKI, & STEVENS

MEMBERS EXCUSED: NONE

OTHERS PRESENT: ZONING ADMINISTRATOR GOSCHKA, BOARD MEMBER SCHULTZ, PLANNING COMMISSION SECRETARY PEÑA-KLANECKY AND OTHERS LISTED ON THE SIGN-IN SHEET.

1. Meeting called to order at 7:00 p.m.
2. Pledge of Allegiance.
3. Additions to agenda: Chairman Kilgore proposed that the Sign Ordinance Discussion/Review be tabled for the December meeting. Member Hafner supported the motion. Motion carried.
4. Draft Minutes of October 3, 2023 - Chairman Kilgore motioned to approve the minutes with changes, supported by Member Scherer. Motion carried.
5. Public Comment: Theresa and Brett Williams attended the meeting to discuss the outcome of the court hearing regarding Burt Avenue. The judge decided to review the documents presented in court and will be writing her opinion on the matter. Nothing has been received as of this date. The Township attorney is assisting Zoning Administrator Goschka in addressing the parking issues and other zoning ordinance violations. Two letters have been sent with no response, as of yet. The Board of Trustees has authorized next legal steps as necessary with guidance from the Township attorneys.
6. Zoning Ordinance Kick-Off with Williams & Works: Representative Tricia Anderson attended the meeting and discussed the current Zoning Ordinance and what steps will be taken to review and assist with needed changes and updating. She hopes to have a full draft copy of the Ordinance by this spring for the Planning Commission to review. A timeline was distributed to the Commission.
7. Storage Container Ordinance Draft Review: After some discussion, Chairman Kilgore motioned for the Commission to vote on the proposed ordinance as written, supported by Eric Hafner. Upon roll call vote: Yes: Fay Schroeder, Justin Kilgore, Sue Dembowski; No: Eric Hafner, Jim Green, Carol Scherer, Carolyn Stevens. Zoning Administrator Goschka addressed her concern on not having a written storage container ordinance and feels that the Zoning Ordinance should address if storage containers are allowed or not allowed.
8. Zoning Ordinance Review – Chapter 18 & 19: Discussion took place on Chapter 18 & 19 with few changes needed. Chapter 18, Section 18.06, B #1 – Appeals must be filed with the Township Clerk and shall..., B #2 - add the word "Township" to three business days to read "three Township business days", B #3 – Williams & Works to help with wording to make less confusing. Chapter 19, Section 19.06, E - delete the portion that indicates

punishable by imprisonment. Reword to reflect civil infraction amendment. Change "Clerk of the Township" to "Township Clerk" in Chapter 19. The representative from Williams & Works asked if the Township has an escrow account. She will be sending a sample of the escrow policy to Zoning Administrator Goschka. Williams & Works will also assist with whether the Ordinance should be recorded signed or not signed.

9. Sign Ordinance Discussion/Review – Tabled for the December meeting. Chairman Kilgore asked the Commission to review the Sign Ordinance and asked them to report what specifications and/or regulations should be put in place. This will narrow what the Commission wants to include prior to Williams & Works reviewing the Ordinance. Williams & Works will review at the end of the scope of work to keep within budget.
10. Public Comment – Resident asked about the Renewable Energy Legislation. It was recommended by Member Green to contact State of Michigan representatives to voice concerns. Members seem to think the State of Michigan will more than likely be in control of the Renewable Energy projects.
11. Adjourn Meeting: Meeting was adjourned at 8:20 p.m.

Minutes respectfully submitted by Melissa Goschka, Zoning Administrator and Jackie Peña-Klanecky, Planning Commission Secretary.

APPROVED:



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JUSTIN KILGORE, CHAIRMAN