

ONEIDA CHARTER TOWSHIP PLANNING COMMISSION

JUNE 7, 2022

AT 7:00 P.M.

MEMBERS PRESENT: CHAIRMAN KILGORE, MEMBERS SCHERER, WALTERS, GREEN, SCHROEDER HAFNER, AND DEMBOWSKI.

OTHERS PRESENT: ZONING ADMINISTRATOR GOSCHKA, SUPERVISOR COOLEY, JACKIE PEÑA-KLANECKY, AND JAN SCHULTZ.

1. Call to Order
2. Pledge of Allegiance was given.
3. Additions to the Agenda, Review of the Bylaws was added as 5A on the agenda.
4. Draft Minutes of May 3, 2022, were approved in a Motion made by Chairman Kilgore and supported by Mr. Green. Motion Carried.
5. Public Comment: There was none.

5A. The Commission reviewed the By-laws and made corrections. Please see attached copy. After all changes were discussed. Motion was made by Chairman Kilgore and supported by Mr. Walters to adopt the amended By-Laws.

6. Strategic Implementation Table Discussion. Chairman Kilgore had prepared a suggested Implementation Plan points list as follows:
Years 1 and 2 =Work on the zoning ordinances, including zoning ordinance for natural features.
Year 2 = Create educational material to provide zoning applicants on the benefits and methods of protecting natural features.
Years 3 and 4 = Work with City and other entities on a joint Parks and Recreation Plan, undertake non-motorized transportation plan.
Year 5 = Evaluation of low impact design conducted, and review Master Plan.
Chairman Kilgore said he thought it would be a good idea to have everyone review the Zoning Ordinance and see what changes and updates they felt were necessary. Zoning Administrator Goschka asked if the Commission wanted to take the request to the Board to put assistance with updating the Zoning Ordinance out for bids. She noted that we could try to work with more local people who do smaller areas like our Township. Mrs. Scherer said she would like to have the Commission Members look at the Zoning Ordinance first and see where and what they felt was needed to update and correct. Zoning Administrator Goschka felt that due to the necessity to be in line with the current zoning laws we needed a professional to guide the Commission. Mr. Walters said Zoning Administrator Goschka should go to the Township Board and tell them we want to revise and update our Zoning Ordinance. After all discussion, Motion was made by Chairman Kilgore and supported by Mr. Walters to recommend to the Township Board that the Zoning Ordinance be revised and updated. Motion Carried.

It was asked when copies of the New Master Plan would be available. Zoning Administrator Goschka is working with Rowe to get them for the Commission. They are planning to have them in a notebook form so additions can easily be made.

7. Planning Commission Annual Report. Motion was made by Chairman Kilgore and supported by Mr. Green to table the discussion on the Planning Commission Annual Report until later in the year, preferably October, and have a report ready by January or February of 2023.

8. Mobile Home Vendors Ordinance discussion.

Mr. Walters wondered why we need this. Mr. Hafner asked if vacant lots could be used for Food Vendor trucks. Zoning Administrator Goschka said according to the Ordinance in question they cannot. Mrs. Scherer said we are trying to avoid a Food Truck Park. Chairman Kilgore and Mr. Green felt that there should be a limit of one food truck per parcel. Mr. Hafner said there might be 5 food trucks at one site. It was questioned whether this would be allowed. There was discussion on special situations where this might happen. The Ordinance limits the number of trucks on a site and if more than one they must appeal to the Township Board. Chairman Kilgore discussed where to place non-profits and Mr. Hafner discussed indemnification and insurances. He said Section 7 covers the fitness of the applicant for license. That goes to the Township Board for approval.

The following are a list of the changes the Commission discussed to the Mobile Food Vendors Ordinance.

There was discussion on page 4. Which says generators are not allowed. The Commission felt that generators up to 70 decibels were acceptable. Mr. Hafner said noise ordinances are unenforceable. There was discussion on page 4. Issuance of the proposed Ordinance and it was felt that there should be no more than one license per parcel or the applicant would have to appeal to the Township Board.

Page 4. I, no generators louder than 70 decibels. Must abide by the Township Nuisance Ordinance.

Page 4. L. no vending facility allowed or operated on Township Property unless approved by the Township Board. Also, on page 4. First paragraph the Commission wants to add (No more than one license per parcel.)

Page 5. S. Commission wants to ask the attorney about the two million liability policy. The Commission felt this was a little high and is more in line with 1,000,000. There was discussion on application requirements, Zoning Administrator Goschka said the Attorney writes these Ordinances so they can defend us if needed. She will ask the Attorney about the amendments and let the Commission know of any changes.

After discussion, it was decided that under exemptions on page 2, to add exemption E. which would say "Any other exemptions listed under the Michigan Food Law Public Act 92 of 2000". Zoning Administrator Goschka asked the Commission to review the Fee Schedule for Food Trucks. The Commission felt that all permit fees should be non-refundable. They also added to the Annual Fee of \$300.00 that it would be per location.

9. Public Comment: There was none.

10. Any other Business: Supervisor Cooley and Zoning Administrator Goschka let the Commission know that they would be having a July meeting, and it would be for Mr. Maguire to request a Special Use Permit for more storage facilities on the East side of Hartel Road.

11. Adjourn Meeting. Meeting was adjourned at 8:39 p.m.

Minutes respectfully submitted by Zoning Administrator Goschka and Jan Schultz.

APPROVED:



A handwritten signature in cursive script that reads "Justin Kilgore". The signature is written in black ink and is positioned above a horizontal line.

MR. JUSTIN KILGORE, CHAIRMAN