

ONEIDA CHARTER TOWNSHIP PLANNING COMMISSION MEETING  
HELD December 5, 2023  
7:00 P.M.

MEMBERS PRESENT: CHAIRMAN KILGORE, MEMBERS GREEN, HAFNER, SCHROEDER, SCHERER, DEMBOWSKI, & STEVENS

MEMBERS EXCUSED: NONE

OTHERS PRESENT: ZONING ADMINISTRATOR GOSCHKA, BOARD MEMBER SCHULTZ, PLANNING COMMISSION SECRETARY PEÑA-KLANECKY AND OTHERS LISTED ON THE SIGN-IN SHEET.

1. Meeting called to order at 7:00 p.m.
2. Pledge of Allegiance.
3. Additions to agenda: None
4. Draft Minutes of November 7, 2023 – Member Schroeder motioned to approve the minutes as written, supported by Member Scherer. Motion carried.
5. Public Comment: None
6. Sign Ordinance Review: After the Planning Commission members reviewed the sign ordinance, it was decided that the ordinance is outdated and in need of revisions. Current copies of the sign ordinances for Delta Charter Township, Benton Charter Township, and Eaton County were distributed and discussed. Zoning Administrator Goschka mentioned that Tricia Anderson from Williams & Works likes that Oneida Charter Township uses charts in the ordinance, as she feels it makes it easier for residents use. She also suggests including the sign ordinance in the Zoning Ordinance. Member Dembowski recommended following Benton Charter Township as an example, along with adding definitions from the Oneida and Delta ordinances and using the charts from our ordinance with our zoning districts. Chairman Kilgore suggested we work on a draft combining some of all of the ordinances as suggested above to present at the January Planning Commission Meeting. Secretary Peña-Klanecky will work on that draft.
7. Proposed Zoning Ordinance Amendments – Shipping /Freight Containers: Member Green has spoken with some residents and found that 80% of those he spoke with are against shipping/freight containers allowed on properties. Member Green referred to a letter from the township attorney from June of 2021 that stated that they have found that many zoned communities do not allow them. Member Green made a motion to amend the Accessory Building section with language to prohibit Storage Containers in the township and was supported by Member Scherer. The roll call vote results were: Ayes – Green, Stevens, and Scherer, Nays – Hafner, Dembowski, Schroeder and Kilgore. The motion failed by a vote of 4 nays to 3 ayes. Member Dembowski motioned to amend the November 7, 2023, ordinance to read: Permanent storage for A-1 Districts only, less than one (1) acre - not allowed; one (1) acre or more – one (1) allowed; ten (10) acres or more – two (2) allowed, supported by Chairman Kilgore. The roll call vote results were: Ayes: Dembowski, Scherer, Stevens, Schroader, Kilgore; Nays: Hafner, Green. The motion passed by 5 ayes to 2 nays. Corrections to the Ordinance will be

made with a recommendation to the Board of Trustees. A Public Hearing will need to be set and published upon approval of the ordinance from the Board of Trustees.

8. 2023 Annual Report: Chairman Kilgore reviewed the handout with the Planning Commission and will make necessary changes to the Membership, Activities, Goals, and Strategy sections to reflect what was accomplished in 2023.
9. Public Comment: None
10. Other Business: Zoning Administrator Goschka announced that Tricia Anderson with Williams & Works is halfway through reviewing the Zoning Ordinance. At this time, it seems that the Zoning Ordinance 2024 deadline will be met. Member Green reminded Zoning Administrator Goschka to be sure to copy the Board of Trustees on the letters that are sent on the Townships behalf from our attorneys for the pending violations, so they have all of the information needed to make decisions. Member Green specifically requested the letter for the Burt Avenue violations. Zoning Administrator Goschka will send copies to the Board of Trustees for the December 12 meeting.
11. Adjourn Meeting: Meeting was adjourned at 8:26 p.m.

Minutes respectfully submitted by Melissa Goschka, Zoning Administrator and Jackie Peña-Klanecky, Planning Commission Secretary.

APPROVED:



---

JUSTIN KILGORE, CHAIRMAN